



KIN DAH ŁICHÍ'Í ÓLTA'

POSITION DESCRIPTION

Revised 04/13/2011

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TITLE: Navajo Language & Culture Teacher/Technician	EMPLOYMENT: 9 Months
CLASSIFICATION: Exempt	CATEGORY: Certified

GENERAL STATEMENT OF RESPONSIBILITIES: Responsible for providing appropriate and effective instruction to students to improve Native culture knowledge and language. Success and confidence in school; to ensure mastery of established culture standards and skills and to meet the unique needs of each students. Serve as a string role model for students and model good character. Maintain a positive working relationship with students, parents, and staff.

QUALIFICATIONS FOR TEACHER:

1. Bachelor or Master Degree in Education with Arizona Native Language endorsement
2. Have two years of experience in planning Native Culture activities
3. Possess strong interpersonal, organizational, and communication skills.
4. Ability to communicate ideas and directive clearly and effectively both orally and in writing
5. Knowledge of Navajo Culture and Navajo Language, be highly fluent in reading and proficient in writing Navajo
6. Good verbal and written communication skills, ability to communicate well with parents, students, teachers, staff, and the general public.
7. Must pass criminal background checks by state, federal and Navajo Nation.
8. As a minimum qualification, applicant's background checks must demonstrate successful, positive, multi-year employment and performance of duties at each of applicant's last 5 years of employment.

QUALIFICATION FOR TECHNICIAN:

1. Associate of Arts Degree or 60 semester hours in Education
2. Have two years of experience as Teacher Assistant
3. Ability to communicate ideas and directive clearly and effectively both orally and in writing
4. Knowledge of Navajo culture and Navajo Language, be highly fluent in reading and proficient in writing Navajo
5. Must pass criminal background checks by state, federal and Navajo Nation
6. As a minimum qualification, applicant's background checks must demonstrate successful, positive, multi-year employment and performance of duties at each of applicant's last 5 years of employment

I. DUTIES AND RESPONSIBILITIES:

1. Plans, coordinates, and directs the instruction of Native cultures and Navajo language
2. Plans and arranges schedule for culture and Navajo language classes
3. Develops and aligns lesson plans to instruction in accordance with culture and Navajo language standards and curriculum maps
4. Provides culture and Navajo language instruction based upon principles of effective instruction
5. Be responsible for documenting students' progress and reporting these on report cards, i.e. attendance and grades
6. Assesses student's cultural knowledge and social growth; keeps appropriate physical growth records
7. Provide individualized and group instruction in Navajo literacy, and culture

